



JOSEPH FULLER JR., AIA
President

JOHN D'ANGELO, ARA, LEED AP
Executive Vice President

NICHOLAS A. D'ANGELO, FARA, CSI
President Emeritus

April 14, 2021

DATE: April 13, 2021

**RE: BREWSTER CENTRAL SCHOOL DISTRICT
PRE-BOND COMMITTEE MINUTES – KICKOFF MEETING**

PRESENT: V. KARLSSON BREWSTER CENTRAL SCHOOL DISTRICT
G. FREYER BREWSTER CENTRAL SCHOOL DISTRICT
J. FULLER FULLER & D'ANGELO
SEE SIGN IN SHEET FOR COMMITTEE MEMBER ATTENDANCE

The following was reviewed:

1. Introductions were made by all committee members, school administrators, school facilities members and architects.
2. Victor Karlsson (VK) opened and thanked all participants for joining the Pre-Bond Committee to review and gather information for work to be performed towards the District 2026 vision bond.
3. Architects (F+D) reviewed the BCS and 5-year plan processes.
4. BCS information is available on the Brewster website.
5. VK noted the detailed State required BCS reports went to NYSED.
6. Glen Freyer, (GF) noted the BCS report is detailed, and his staff will be handling with the lower hanging fruit projects when possible.
7. The scheduling of meetings was reviewed.
8. The Architects noted the various steps in the various project's conceptual designs and costing process.
9. VK noted old bond debt is retiring in 2027/28 and a finance committee will be working alongside the building committee to shape the minimum/maximum budget of the overall bond and a long-range financial plan.
10. Committee members will be sent dates shortly to review all the School buildings one by one. Track, Ballfields, Playfields and Parking areas/drives shall be reviewed at a separate site meeting.
11. The architects will be present for the above review meetings.
12. The committee was asked to provide a project development list of items per school, of what each/all think requires improvement, programmatically, space related, maintenance or other.
13. The architect noted for the best value some projects should be linked with mechanical improvements and interior improvements all being achieved at one time. Examples were noted. Further reviews will be conducted.

The next project meeting is April 27, 2021 at 6:30pm.

It is assumed that these Minutes are a true summary of the meeting. Any corrections or omissions should be brought to the attention of the writer. If not, they will be considered substantially correct.

Submitted by:

Joseph Fuller, Jr., AIA

JFF/cm