

# ***C.V. Starr Intermediate School***



## ***2024-2025 Student/Parent & Guardian Handbook***

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# **C. V. Starr Intermediate School**

## **2024-2025**

### **Welcome Letter**

Dear C.V. Starr Students and Parents/Guardians,

Welcome to the C.V. Starr Intermediate School! This resource has been prepared as a guide and provides the information you may need to have a successful year. Whether you are a new student here or a returning one, you will find this handbook helpful. Once you have completed reviewing this information, please sign-off on the Acknowledgement of C.V. Starr Student/Parent & Guardian Handbook & Contents form (Form attached to ParentSquare posting), and complete the [Directory Information Opt-Out Form](#) form (if requesting).

The staff at C.V. Starr Intermediate School is committed to the academic, physical, emotional, and social success of all our students. As we begin a new year, we ask students to make a commitment to do their very best, each and every day. A new school year is an opportunity to embrace our **STARR** values (***Safe, Thoughtful, Accountable, Respectful, & Responsible***), and form and strengthen relationships with staff and peers. Let's all work together to develop a stronger, healthier school community, in which everyone's well-being and learning is supported.

Through the combined efforts of C.V. Starr's staff, students, and parents/guardians, we are confident students will experience success in their school year.

Sincerely,

***Mr. Paul Stellacci***  
***Principal***

***Mrs. Melissa M. Tirado***  
***Assistant Principal***

## **Administration & Contacts**

### **Board of Education**

Kerry Cunningham	President
Cynthia MacGregor Fox	Vice President
Jamie Callanan	Trustee
Jennifer Carpiniello	Trustee
Scott Seaman	Trustee
Leonor Volpe	Trustee
Melissa Finateri	Trustee

### **C.V. Starr Intermediate School**

Main Office: (845) 279-4018

### **C.V. Starr Building Administrators**

Mr. Paul Stellacci, Principal

Mrs. Melissa M. Tirado, Assistant Principal

### **Brewster Central School District**

#### **Administrative Offices**

District Office: (845) 279-8000

Dr. Michelle Gosh	Superintendent of Schools
Ms. Maggie Andriello	Assistant Superintendent for Curriculum & Instruction
Mr. Victor J. Karlsson, CPA	Assistant Superintendent for Finance & Operations
Mr. Stephen Hancock	Assistant Superintendent for Human Resources
Ms. Amelia Carpanzano	Director of Pupil Personnel Services
Mr. Glen Freyer	Director of Facilities and Operations
Mr. Dean Berardo	Director of Physical Education, Health & Athletics
Ms. Cathy Hancock	Director of Child Nutrition Services
Ms. Mary Smith	Supervisor of Transportation
Ms. Sarah Vasquez	Assistant Director of Pupil Personnel Services, Secondary
Ms. Amalia Berdecia	Assistant Director of Pupil Services, Pre-K/Elementary

# **Brewster Central School District Mission Statement**



**As part of Brewster’s newly adopted Vision 2026 Plan, our revised mission of the Brewster Central Schools reflects as follows:**

The mission of BCSD, the unifying center of a diverse community that embraces, engages, and supports every student, is to educate, inspire, and create multiple pathways for success that fosters responsible and impactful global citizens through the use of authentic and dynamic learning experiences that instill intellectual risk-taking, critical and creative thinking, and nurtures student well-being in partnership between school, home, and the community.

# **Attendance**

## **General Attendance Information**

C. V. Starr Intermediate School is in session from 9:00 AM until 3:30 PM. When a parent/guardian finds it necessary to bring their child to school, students are to be dropped off at the back of the building using the entrance off of Route 312. Staff will be outside to receive students from 8:50 AM until 9:05 AM each day. All students arriving after 9:05 AM will need to use the main entrance and be signed in at the attendance office (Main Entrance vestibule).

Consistent attendance is the heart of education. Please only sign a student out for important reasons. Understand that while your child is out of school, classroom instruction continues. Excessive absenteeism can have an adverse effect on academic achievement.

## **Attendance Guidelines**

If a student is absent from school, the parent/guardian must call the school's attendance office at (845)279-4018, extension 3118, to report their child's absence. The New York State Education Department requires schools to produce a monthly attendance report. All children between 6 and 16 years of age must attend school the entire time school is in session, unless:

- He/she is physically or mentally incompetent
- He/she has completed a four-year high school course of study

The following conditions may excuse a student from school attendance:

- Sickness of pupil
- Sickness in the family (not to exceed 3 days)
- Death in family
- Extremely bad weather
- Impassable roads
- Religious observations

The consent of the parent/guardian to the absence of the student has no effect upon the lawful dominion of the State in regard to attendance.

The following would be considered unexcused for student absences:

- Parent/Guardian work schedule
- Errands
- Shopping
- Caring for siblings
- Vacation or other personally planned events

### **Written Excuses**

Students are expected to bring a note from their parent/guardian upon their return to school, or the parent/guardian may send a note in to the attendance office.

The following information should be included:

- Student's name
- Dates of absences
- Reason for absences
- Parent/Guardian signature
- Parent/Guardian phone number or best contact information

### **Chronic Absences**

The building administration will follow the steps below for those students with chronic absences:

- Step one - A letter of concern will be sent home.
- Step two - The second letter of concern will be sent home, possibly requesting the parents/guardian to come in for a meeting with the building administration.
- Step three - Students may be referred to the MTSS (Multi-Tiered Systems of Support) team to further address attendance related concerns.

### **Tardiness (Lateness)**

Students who arrive tardy (late) to school (after 9:05 AM) are required to report to the attendance office immediately upon arrival. Also, students are required to bring a note, written on the day that he/she is late, and should be given to the attendance office upon arrival. It is important that we have parent/guardian cooperation and support in ensuring your child's prompt arrival at school. When a student is late, they may miss valuable instruction and disrupt the learning of their classmates. It is important to recognize that from 9:00 AM to 9:15 AM critical procedures, daily organization, and schedules are practiced and implemented.

### **Early Release by a Parent/Guardian**

When there is a need to pick a student(s) up early from school, a parent/guardian note stating so must be provided and the student(s) must be signed out at the Main Office. A note from the parent/guardian should be brought to the child's homeroom teacher at the beginning of the day. The parent/guardian, or other approved pick-up, will be required to show proof of identification prior to signing out their child. Please be prepared to show a photo ID.

### **Requesting Homework**

A parent requesting homework for an absent student must notify the main office by 9:30 AM on the day of absence and may pick up materials after 3:30 PM. Requests made after 9:30 AM will be completed and available for parents on the following school day.

### **Custodial Arrangements**

Please inform the building Principal in writing if there is any custody issue regarding your child. Copies of legal documents detailing custodial arrangements should also be provided and updated as necessary.



## **FERPA**

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. Additional information can be obtained at [www2.ed.gov/policy/gen/guid/fpco/ferpa](http://www2.ed.gov/policy/gen/guid/fpco/ferpa).

### **Use of Surveillance Cameras in the District and on School Buses**

It is the Board's responsibility to ensure the safety of the District's students, staff, facilities, and property. While the Board recognizes the importance of privacy, it has authorized the use of surveillance cameras on District property including in school buildings, school facilities, as well as on school buses, when necessary. These surveillance cameras will help to assist the Board in maintaining the overall safety and welfare of the District's students, staff, property, and visitors, as well as deter theft, violence, and other criminal activities.

Further, surveillance cameras will only be placed in public or common areas, such as stairwells, hallways, cafeterias, parking lots, or playgrounds, and not in private areas such as locker rooms, bathrooms, or other areas in which individuals have a reasonable expectation of privacy.

#### **Signage/Notification**

The District will place signage at entrances to the school campus or at major entrances into school buildings notifying students, staff, as well as any visitors of the District's use of surveillance cameras. Students and staff will also receive additional notification, as deemed appropriate by the Superintendent, regarding the use of its surveillance cameras through means such as publication in the District calendar, employee handbook, and/or the student handbook.

#### **Maintenance of Video Recordings**

Any video surveillance recording in the schools, on school buses or on school property, on tape, CD, or digitally, will be the sole property of the District and stored in its original form and in a secure location to avoid tampering and also to ensure its confidentiality in accordance with relevant law and regulations.

In addition, to the extent that any video images create student or personnel records, the District will comply with all applicable state and federal laws related to record retention, record maintenance, and record disclosure, including the Family Educational Rights and Privacy Act ("FERPA").

# **Drop-off, Pick-up, & Visitor Procedures**

## **AM Drop-off**

When a parent/guardian finds it necessary to bring their child to school, students are to be dropped off at the back parking lot of C.V. Starr, which will be open from 8:50 AM to 9:05 AM.

Drivers will remain inside their vehicles at all times. Drivers with handicapped parking permits or students with temporary mobility limitations, please park in designated handicapped parking spaces in the front of the school and use the front entrance. Please note that by law, handicapped parking spaces are limited to those with valid permits.

Please note the following:

- 8:50 AM – 9:05 AM CVS staff will be outside to assist with parent drop-off.
- After 9:05 AM, there will not be staff outside to receive your child. If you find yourself arriving at the back lot and no one is there, please drive around to the front of C.V. Starr and escort your child(ren) into the main entrance of the building.
- Do not let your child out if there are no adults outside to greet and receive them.
- Students who arrive after 9:05 AM are considered tardy and will be recorded as so.
- All students arriving at and after 9:05 AM will need to use the main entrance and report immediately to the attendance office.

Students may not be dropped off before 8:50 AM because there will be no supervision until that time.

## **PM Pick-up**

At dismissal, student pick-ups are called to the gym to await their PM pick-up. If you have not sent in a note, but it becomes necessary for you to pick up your child during the course of the day, please notify the main office no later than 1:00 PM. Calls after 1:00 PM may not be honored due to time constraints in notifying your child's teacher. We will not honor a request for someone other than the parent/guardian to pick up a student unless we have written permission signed by the parent/guardian.

Pick-up is from 3:25 PM to 3:40 PM each day. Parents/guardians will form a line in their vehicles in the rear lot beginning at 3:25 PM. A staff member will check adult identification and call for students to come outside to be picked up. Parents/guardians will remain inside their vehicles at all times.

Drivers with handicapped parking permits or students with temporary mobility limitations please park in designated handicapped parking spaces in the front of the school and use the front entrance. Please note that by law, handicapped parking spaces are limited to those with valid permits.

## **Visitors**

As a security measure, all visitors must sign in/out at the main entrance to the building located on Farm to Market Road and wear a visitor pass. Under no circumstances is anyone permitted to open a door for another person.

# **Academics**

## **Report Cards**

Report Cards will be issued three times a year. Report cards are springboards for discussion between you and your child, and you and your child's teacher(s). Your child's report card highlights specific strengths and areas that have room for growth. Remember that children vary in their rate of development and they do not all reach the same level at the same time. It is important to communicate any learning concerns to your child's teacher(s).

All report cards will utilize an academic performance level grade of (NY) Not Yet Meeting Expectations, (P) Progressing Towards Expectations, (M) Meeting Expectations, and (CE) Consistently Exceeding Expectations.

Within the grading system, teachers develop procedures for grading which best suits the uniqueness of the subject matter. Student effort is included as part of our grading criteria. Excessive absenteeism, lateness, and requests for early pick-up can have an adverse effect on academic performance.

If you have concerns regarding grades received, discuss your concerns with your child's teacher in a positive manner, at an appropriate time. Discussions like this can lead to an improvement in your student's performance and to a better understanding of the problem. Your child's teachers are committed to student success and can assist in setting learning goals and plan to support student achievement.

In the Special Area subjects (Art, Library, Music, and Physical Education) students will receive comments for each of the three trimester reporting periods. These comments will represent achievement and effort.

## **Homework Guidelines**

C.V. Starr Intermediate School provides the following homework guidelines for teachers, parents/guardians, and students. Homework may be assigned to review material presented, prepare for the next day's classes, extend learning, and/or help students develop habits of independent work and study. Since most work tends to be sequential in nature, homework is best handed in on time, or upon return from a school absence. Any issues or communication surrounding homework should be first discussed with your child's teacher(s).

Students working to complete homework should complete the assigned work to the best of their ability, make the teacher and/or the parent/guardian aware of any difficulties they may be having, and ask the teacher about missed classwork due to absences.

## **Parent Conferences**

Parent conferences are scheduled twice during the year, at the end of the first and second marking periods. When necessary, additional conferences may be requested by either parents or teachers outside of school hours.

**After-School Activities**

All students attending school activities or functions are subject to the rules and regulations of the school. Students are not permitted to walk to before or after-school activities held in locations other than C.V. Starr. Parents or guardians must escort or drive students to these activities.

# **Code of Conduct and Student Behavior Responsibilities**

## **Code of Conduct**

School is and should always be a safe, special place for all children. It is our goal to nurture children's self-esteem, encourage them to develop positive relationships with peers and staff members, experience success, and exhibit control. Each school within the Brewster Central School District is required to adhere to the District Code on School Conduct and Discipline Policy. Anyone interested in obtaining a copy of the policy can find this information located on the District [website](#).

## **Cell Phones, Smart-watches, and Smart devices**

We recognize that varied technologies are an important tool in life and many of our families and students use them for a variety of reasons. With that said, it is important to remind everyone of acceptable and responsible usage when here at school, as referenced in the District Code of Conduct and C.V. Starr Student/Parent & Guardian Handbook.

- Cell phones must remain turned off and/or placed on silent mode and must remain in student backpacks. They are not permitted to be out during the school day (i.e., in classrooms, bathrooms, physical education areas, auditorium, cafeteria/recess, and hallways). We also strongly encourage cell phones to remain in backpacks while on the bus as well. **Lunch and outdoor recess are tech-free zones.** If we have to be indoors for recess, students may use their Chromebook.
- Using a cell phone, smart-watch, or electronic device to record, store, or transmit audio, images, or videos is prohibited without the express authorization of appropriate school personnel. This includes during the riding of the school bus to and from school. This also applies to District issued devices as well (i.e., Chromebooks; iPads).
  - Any unauthorized image, video, or audio recordings will result in disciplinary consequences, which can include suspension from school.
  - This includes cyberbullying which is defined as harassment or bullying by any form of electronic communication and includes incidents occurring off school property that creates or would foreseeably create a risk of substantial disruption within the school environment.
- In the event that a cell phone, smart-watch, or other electronic device becomes problematic and/or violates building/district policy, it may be requested to be turned over to a staff member and disciplinary consequences may ensue. Personal technology devices are the responsibility of the student, and not the school, for their care.

In the event that a student needs to call or contact a parent/guardian, they should come to the main office and request the use of the building phone. If you have a message that needs to be communicated to your child, the main office is happy to relate it to your child and have them call you back if necessary.

## **Dress Code**

C.V. Starr is committed to providing a safe and welcoming learning environment for its students. The primary responsibility for acceptable student attire resides with the student and parents or guardians. The school district and individual schools are responsible for seeing that student attire does not interfere with the health or safety of any individual and that student attire does not contribute to a hostile, intimidating, or disrespectful atmosphere thereby disrupting the educational process.

Building administrators have the final decision as to the appropriateness of all clothing and attire. To establish this climate, we ask that the following guidelines be followed at school and school-sponsored activities:

- Student attire (clothing, footwear, accessories) should not include items that are vulgar, obscene, libelous, or denigrating of others on account of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex.
- Student attire should not promote and/or endorse the use of alcohol, tobacco, marijuana, or illegal drugs, and/or encourage other illegal or violent activities.
- **Student attire should adequately cover midriffs and private areas. Undergarments should be covered by outerwear clothing/articles at all times.**
- Footwear should be worn at all times. Footwear that poses a safety risk or hazard (slippers/slides/flip flops/crocs) is advised against and may interfere with a student's ability to participate.

To ensure effective and equitable enforcement of this dress code, school staff shall enforce the dress code consistently and in a manner that does not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income or body type/size.

## **Dignity for All Students Act (DASA)**

In addition to the Code of Conduct, each school within the Brewster Central School District is required to adhere to The Dignity for All Students Act (DASA). This Act specifically ensures all children have the right to attend school in a safe, welcoming, and caring environment. On September 13, 2010, DASA was signed into law and became effective on July 1, 2012. This Act protects all public school students in New York State from harassment or discrimination by other students or adults. This Act prohibits harassment and discrimination of individuals on school property or at a school function based upon a person's actual or perceived race, color, weight, national origin, ethnicity, religion, religious practice, disability, sexual orientation, gender, or sex.

It also includes cyber bullying which is defined as harassment or bullying by any form of electronic communication and includes incidents occurring off school property that creates or would foreseeably create a risk of substantial disruption within the school environment.

The C.V. Starr DASA coordinator is the *Assistant Principal, Mrs. Melissa Tirado*.

## **Student Behavior Responsibilities**

To ensure the best educational experience possible, and provide for an appropriate, caring, and safe environment, it is the responsibility of each student to assume the following:

- Accept responsibility for his/her actions
- Respect the rights and opportunities of others
- Contribute toward establishing and maintaining an atmosphere that generates mutual respect and dignity for all
- Attend school on a regular and punctual basis
- Complete the course of study prescribed by the State and local school authorities
- Complete class assignments and other school responsibilities by established deadlines
- Respect school property and the personal property of others and help to keep such property free from damage and theft
- Follow school regulations, rules, and guidelines made by school authorities
- Be familiar with these student expectations and the C.V. Starr Intermediate Student/Parent Handbook

## **Unacceptable Behaviors**

The following are examples of unacceptable behavior at the C.V. Starr Intermediate School. This list is certainly not comprehensive, nor does it represent all behaviors that may be considered unacceptable.

- Bullying/Cyber-bullying
- Cheating/plagiarism/academic dishonesty
- Defiance, profanity, or obscenity
- Destroying/defacing school property
- Fighting
- General misconduct
- Harassment or intimidation (verbal, physical, and/or sexual) of other students or adults
- Inappropriate displays of affection
- Inappropriate or disrespectful behavior towards peers or adults
- Inappropriate use of cell phone, smart-watches, Chromebook, iPod, iPad, and/or any electronic device
- Leaving school grounds without permission, including before/after school hours while participating in an extracurricular activity
- Possession/distribution/under the influence of drugs/alcohol/other illegal substance
- Possession of a weapon. Regardless of the intent of the student, possession of a weapon may result in a five-day out-of-school suspension and may be referred to a Superintendent's Hearing.
- Possession of a dangerous instrument
- Presence in unauthorized or unsupervised areas
- Recording, storing, or transmitting images of students and/or staff, or inappropriate/illicit content, is prohibited
- Serious disruptive behavior which impedes the teaching/learning process for others
- Use of racial or ethnic comments, or inappropriate sexual comments

### **Recognizing Responsible Behavior**

Our school building practices a positive behavior system that recognizes and rewards students for positive behaviors and the upholding of building values and expectations. This system has been developed, and continues to be shaped, based on our mission and goal of ‘STARR.’

Our STARR Mission reflects as follows: As a school community we look to learn, practice, and recognize habits that promote our well-being and our ability to learn.

Our STARR Goal is: To experience and enjoy a stronger, healthier school community through the intentional practice of STARR.

Daily efforts at all levels of student interaction seek to cultivate a child’s character development in areas that reflect what is **Safe, Thoughtful, Accountable, Respectful, and Responsible (STARR)**.

### **Response to Behavior**

In general, the response to behavioral needs will be both preventive and supportive through intervention(s), and the response to behavioral infractions will be progressive. The administration reserves the right to respond in a manner it deems appropriate, considering the extent of a related behavioral infraction. In the event of a serious incident or occurrence, law enforcement agencies may be contacted if there is suspected conduct that could constitute a crime. The following guidelines regarding student behavior are designed to address student conduct in general and are certainly not comprehensive, nor do they represent the “final word” on all discipline issues.

### **Basic Principles Regarding Student Investigations**

- Parental permission is not required for school administrators to meet with a student regarding a discipline issue. Under District policy, school officials may conduct an investigation into school policy or Code of Conduct violations, or other school disciplinary matters (See, Policy No. 5310).
- There is no requirement for school personnel to provide a student with a “Miranda” type warning prior to questioning or to advise the student of the consequences of answering questions.
- The District is required to investigate claims of harassment (i.e., on the basis of race, disability or sexual harassment) under federal law and District policy (See, Policy No. 5311.3).
- School officials should not allow police to enter the school building to interview students or use school facilities in connection with police department work unless they have a warrant. In cases where the police have a warrant, the school will attempt to reach the parents.



## **Child Nutrition Services**

Please refer to the Child Nutrition Policy on the BCSD webpage at:

<https://www.brewsterschools.org/domain/25>

## **Early Dismissal/Emergency Closing**

Please refer to the Unplanned Early Dismissals Policy on the BCSD webpage at:

<https://ny50000157.schoolwires.net/Page/1496>

## **Emergency Drills**

Emergency evacuation drills are an important part of the school safety program and must receive serious consideration. Types of drills that are practiced are as follows:

- Shelter-In-Place: Used to shelter students and staff inside the building.
- Hold-In-Place: Used to limit movement of students and staff while responding to short-term emergencies.
- Evacuation: Used to evacuate students and staff from the building (i.e. fire drill).
- Lockout: Used to secure school buildings and grounds during incidents that pose an imminent concern outside of the school.
- Lockdown: Used to secure school buildings and grounds during incidents that post an immediate threat of violence in or around the school.

## **Transportation**

Please refer to the [Transportation Information](#) on the BCSD webpage for more information.

It is the student's responsibility to act appropriately on the bus. Students' safety cannot be infringed upon unsafe behaviors. If attempts to correct a student's inappropriate behavior have failed, a bus suspension or other disciplinary consequences could occur.

**Bus Rules:** Please review these rules with your children.

- Students should show respect for the school bus operator (driver) and attendant (aide, if riding) at all times and follow their instructions promptly.
- Keep hands and feet to yourself and keep all objects inside the bus.
- Students MUST remain seated in their assigned seat and buckle their seatbelt unless otherwise directed by the school bus operator and attendant.
- Keep your food packed away. Food, gum or drinks are NOT to be consumed on the school bus.
- Cell phone, smart-watches, and other electronic device usage is discouraged from use while on the school bus.
- Be courteous - use no abusive or profane language.
- Harassment and bullying is prohibited at all times.
- Do not bring glass containers, live animals, illicit contents, or medications on the bus.

## **Student Events, Supports, & Services**

### **Class Trips**

Class trips are an integral part of the educational process. They are planned to extend and enrich the curriculum through live experiences. We hope that all of the class trips are exciting adventures for our students. It is important that all students remember appropriate behavior and follow the regular school rules to ensure everyone's safety.

Before your child may attend a class trip, a permission slip must be completed with all necessary information, including emergency contact information. Transportation is provided by the school transportation department unless otherwise specified. Chaperones will be requested on a needs basis depending on the field trip.

### **Lost and Found**

Students who find lost articles are asked to take them to the lost and found, located in the main entrance of C.V. Starr, where they can be claimed by the owner. Items of value (money, jewelry, etc.) will be kept in the main office. Any items lost or found on the bus may be held at the Transportation Department or turned over to the building. *Please label all of your child's belongings to assist with finding the owner of lost or missing items.*

### **Support Staff**

At C.V. Starr, we have a School Psychologist, School Social Worker, and School Counselor on staff to assist students. The following are some services they may provide:

- Orientation for new students/families
- Support of building systems, collaboration with staff, offer general instruction to students
- Individualized and group counseling services (both mandated and informal/acute care)
- Liaison between school, family, and community personnel/resources

### **School Nurse**

The School Nurse is available to assist students with health and medical issues. The Nurse is responsible for first aid care of school children that are injured or become ill while under school supervision. All accidents that occur in the school building, on school property, or at any school-sponsored activity must be reported to the nurse immediately. The Nurse may be reached at (845) 279-4018, extension 3115.

### **Photographs for Publication**

During the school year, special events are covered by the local news media for publication purposes. Students may be photographed during these events, and photographs may be printed in local newspapers or district bulletins, and/or posted on the district website. Should you wish to place your child on the District Information Opt-Out list, please complete the related form toward the end of this handbook.

## Recess

Indoor or outdoor recess should be an enjoyable time for all students. Respect, good sportsmanship, and responsibility should be the basis for student behavior and decision-making. Please send your child to school assuming there will be outdoor recess. Hats, gloves, and boots should be worn or brought to school so children will be warm during the colder months. In order to play in the snow, snow pants, snow boots, and gloves are required. Be sure to label all outer garments. Local weather conditions are monitored to determine if the weather is acceptable for outdoor recess.

Please review the following with your child in support of their time at recess:

A **STARR** student at recess looks:

<b>Safe</b>	helps self, others, and the environment by <ul style="list-style-type: none"><li>- listening to adult guidance, even if they disagree with it (following rules of play)</li><li>- showing awareness of who/what is around them</li></ul>
<b>Thoughtful</b>	helps self, others, and the environment by <ul style="list-style-type: none"><li>- recognizing potential problems at recess, using <b>Stop, Think, &amp; Choose &amp; THINK</b> (visual tools found throughout the building)</li><li>- considering the impact of their actions during recess</li></ul>
<b>Accountable</b>	helps self, others, and the environment by <ul style="list-style-type: none"><li>- accepting feedback from other students and the recess monitors/aides</li><li>- finding mindful ways to address problems, rather than act on it</li></ul>
<b>Respectful</b>	<ul style="list-style-type: none"><li>- self-respects</li><li>- respects others (peers, adults)</li><li>- respects the recess spaces indoors &amp; outdoors</li></ul>
<b>Responsible</b>	<ul style="list-style-type: none"><li>- follows what is Safe, Thoughtful, Accountable, and Respectful, even when no one is watching</li></ul>

## Personal Property Reimbursement

As stated in Board Policy (3240), no student, visitor, parent/guardian, or any other non-employee of the district will be reimbursed for lost, stolen, or damaged personal property brought on the school premises for any purpose. Personal effects brought in by students and other parties who are not employed by the district may include but are not limited to, clothing, jewelry, sports equipment, musical instruments, electronics, and other items used in the educational curriculum or recreational activities of third parties not employed by the district which are brought on the district premises for any purpose.

The District will not reimburse students or other non-employees for the cost of replacing or repairing dental work, eyeglasses, hearing aids, or other prosthetic devices which are destroyed or lost as a result of injuries sustained during the course of the school day.

**\*For further information on student conduct, student discipline, and school policies and procedures, please refer to the District's Code of Conduct and Policy Manual.\***

## **Computer Network Usage**

The Brewster Central School District is committed to optimizing student learning and teaching. The district considers student access to digital learning resources, including the Internet, to be a powerful and valuable educational and research tool, and encourages the use of computers and other web-enabled technology in district classrooms for the purpose of advancing and promoting learning, student engagement, and teaching.

Digital learning resources can provide a powerful forum for learning and the use of software applications, online databases, collaborative tools, and other web-based forums can significantly enhance learning experiences and provide global communication opportunities for staff and students.

Please take a moment to review the Brewster CSD policies related to responsible usage:

[BCSD Policy # 5800 | Computer Use in Instruction - Responsible Use](#)

[BCSD Policy # 5800-R | Computer Use in Instruction - Responsible Use Regulation](#)

I acknowledge and understand all requirements and agree to abide by the rules listed in the regulations listed there. Specifically, I acknowledge my or my child's responsibility to comply with the Policy and to responsibly care for any district-owned device while in my or my child's possession, and that unacceptable use or loss, damage or destruction, of the student-operated device may result in revocation of computer privileges, return of the device to school district officials and/or payment for any device that is intentionally damaged.

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